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Visit the State Bar of New Mexico's web site
www.nmbar.org

Classified

Positions

Entry and Mid-Level Prosecutors

Tired of keeping track of your life in 6-minute increments? Are watching reruns of Law & Order the closest you've come to seeing the inside of a courtroom? If you're ready for a change and want a job where you will truly make a difference in your community, where you seek truth and justice, try cases, and hold criminal offenders responsible for their actions, then come join our team. The Twelfth Judicial District Attorney's Office (Otero and Lincoln Counties) has vacancies for entry and mid-level prosecutors. We try more jury trials per capita than nearly every other judicial district in the state. If you're interested in learning more about the position or want to apply, email your resume and a cover letter to John Sugg at 12thDA@da.state.nm.us or mail to 12th Judicial District Attorney's Office, 1000 New York Ave, Room 101, Alamogordo, NM 88310.

Family Law Associate Attorney

The Law Office of Jill V. Johnson Vigil LLC., a Las Cruces based family law practice, is seeking to add an attorney to our team. Preferably applicants should have 2-3 years experience in family law. All applicants should be highly motivated, able to multi-task and manage a large case load. The Law Office of Jill V. Johnson Vigil LLC. offers a comfortable and friendly work environment with benefits and competitive salary commensurate with your qualifications and experience. Applicants must be in good standing with NM Bar and willing to relocate to Las Cruces. Spanish speaking is preferred, but not required. If you are ready for the next step in your career, please send your cover letter, resume, writing sample, and three references via email to careers@jvjlw.com before August 31, 2017. Please visit us online at www.jvjlw.com.

Associate Attorney

Ray McChristian & Jeans, P.C., an insurance defense firm, is seeking a hard-working associate attorney with 2-5 years of experience in medical malpractice, insurance defense, insurance law, and/or civil litigation. Excellent writing and communication skills required. Competitive salary, benefits, and a positive working environment provided. Please submit resume, writing sample and transcripts to palvarez@rmjfirm.com.

Associate Attorney

Well-established law firm in Las Cruces seeks a full time associate attorney preferably with 2-5 years' experience. Experience in insurance defense and personal injury defense preferred but not required. Competitive compensation, benefits, and congenial workplace. Submit a letter of interest and resume to lawyers505@outlook.com .

Experienced Attorney

YLAW, P.C. seeks experienced attorney to join its diverse litigation practice. The right candidate will have the opportunity to help lead the next generation of a successful and sustained AV-rated law firm. Salary and partnership potential commensurate with qualifications. Letter of interest may be submitted to info@ylawfirm.com. All inquiries strictly confidential.

HIDTA- Deputy District Attorney

Immediate opening for HIDTA- Deputy District Attorney in Deming. Salary DOE: between \$50,000 - \$64,000 w/benefits. Please send resume to Francesca Estevez, Sixth Judicial District Attorney: FMartinez-Estevez@da.state.nm.us Or call 575-388-1941

Staff Attorney

The Southwest Women's Law Center, a non-profit policy and advocacy Law Center has an immediate opening for a creative, self-motivated, staff attorney with at least three years' experience dedicated to civil rights and social justice. The staff attorney will report to the Executive Director, and will be responsible for the Law Center's Reproductive Rights advocacy, and civil legal services work on behalf of low-income women and children in New Mexico. Send cover letter (including salary requirements), resume and writing sample to info@swwomenslaw.org, or mail to SWLC, 1410 Coal Ave SW, Albuquerque, NM 87104 by August 11, 2017. A full job description is posted at www.swwomenslaw.org. EOE Employer.

13th Judicial District Attorney Assistant Trial Attorney, Associate Trial Attorney Sandoval and Valencia Counties

Associate Trial Attorney - The 13th Judicial District Attorney's Office is accepting applications for entry level positions for Sandoval (Bernalillo), Cibola (Grants) and Valencia (Belen) County Offices. These positions require misdemeanor and/or juvenile cases for the associate's and felony cases for assistant's. Upon request, be prepared to provide a summary of cases tried. Salary for each position is commensurate with experience. Send resumes to Reyna Aragon, District Office Manager, PO Box 1750, Bernalillo, NM 87004, or via E-Mail to: RAragon@da.state.nm.us. Deadline for submission of resumes: Open until positions are filled.

Immigration Attorney

National immigration law firm seeks bilingual (English / Spanish) immigration attorney with at least two years' experience for its Albuquerque, NM, location. You enjoy working in a broad range of immigration cases with a concentration in business immigration. As the ideal candidate you have verifiable knowledge of H-1B, PERM, EB-1(1), (2), NIW, TN, E-1, E-2. You embrace handling a high volume case load, possess excellent writing skills, ability to delegate, are committed to prompt client communication, timely and accurate document production, and you strive to ensure the highest level of client service and satisfaction. This is not a job, but a career opportunity! If this is you, schedule a courtesy interview by forwarding your resume to Liz Pabon at L.Pabon@maneygordon.com.

Attorney

Atkinson, Baker & Rodriguez, P.C. seeks attorney with strong academic credentials and 3-8 years civil litigation experience for successful, established complex commercial and tort litigation practice. Excellent benefits. Tremendous opportunity for professional development. Salary D.O.E. All inquiries kept confidential. Send resume and writing sample to Atkinson, Baker & Rodriguez, P.C., Attorney Recruiting, 201 Third Street NW, Suite 1850, Albuquerque, NM 87102.

Proposals

The Pueblo of Laguna seeks proposals to have their Public Defender and Prosecutor services assessed prior to September 30, 2017. The work product will include a written and oral report to the Pueblo Council and written professional standards for public defenders and prosecutors. Contractor must conduct an onsite assessment to determine whether standards are being met and recommend corrective actions. The onsite assessment must include courtroom observations, a sampling of criminal court case files, interviews with Laguna Court, Probation, Prosecution and Public Defender personnel, and completing and collecting data from a public survey. The person or team conducting the assessment must have experience working with tribal courts and knowledge of prosecution and defender standards. Proposals with resumes of the assessment team must be sent to: Monica Murray, Court Administrator, Pueblo of Laguna at mmurray@lagunapueblo-nsn.gov and received by August 16, 2017.

Assistant City Attorney Position

City of Albuquerque Assistant City Attorney position available within the Safe City Division of the Legal Department, with a main focus on providing legal advice to the City of Albuquerque and its various departments regarding the Inspection of Public Records Act ("IPRA") requests, and advising on subpoenas issued against the City, its departments, or its employees. Applicant must be admitted to the practice of law in New Mexico, be an active member of the Bar in good standing, and have at least two (2) years of attorney experience in New Mexico. Preferred qualification: knowledge of IPRA, and civil and/or criminal procedure. A successful candidate will have strong communication skills, be able to work within a diverse legal team, and interact daily with other City employees and members of the public. Salary will be based upon experience and the City of Albuquerque Attorney's Personnel and Compensation Plan with a City of Albuquerque Benefits package. Please submit resume to the attention of "Safe City IPRA Attorney Application"; c/o Ramona Zamir-Gonzalez; Executive Assistant; P.O. Box 2248, Albuquerque, NM 87103 or rzamir-gonzalez@cabq.gov. Deadline is August 15, 2017.

Associate Attorney

Associate Attorney for busy Plaintiff Personal Injury/Medical Malpractice law firm. At least 1 year of civil litigation experience required in both State and Federal Courts. Ability to draft legal documents and perform legal research. Must have strong analytical skills. Self-starter with ability to work independently. Heavy caseload with travel involved. Willing to obtain Navajo Bar admission within first year of employment. Please forward Resume with references to lawapplicant4@gmail.com.

Deputy City Attorney EOE

Department: Administration

SUMMARY: Under limited supervision of the City Attorney, the Deputy City Attorney is responsible for supporting the legal needs of the City of Roswell including providing advice to City Administrators as well as representing the City in litigation and legal matters. Work originates through the ongoing need of City government to enter into contracts, enforce state and federal laws, and defend the City in litigation. Work involves considerable contact with City employees, the court system, and general public and highly complex legal principles and practices. FOR FURTHER INFORMATION AND APPLYING PLEASE VISIT OUR WEBSITE AT: www.roswell-nm.gov or contact n.borunda@roswell-nm.gov

Pueblo of Laguna – Attorney

The Pueblo of Laguna is seeking applicants for a full time Attorney. Under general direction of Government Affairs Director, serves as an in-house legal advisor, representative, and counselor. Ensures the adherence to applicable laws to protect and enhance tribal sovereignty, to avoid or prevent expensive legal disputes and litigation, and to protect the legal interests of the Pueblo government. Consistently applies the Pueblo's Core Values in support of Workforce Excellence. Maintains confidentiality of all privileged information. For more specific information, including application instructions, go to www.lagunapueblo-nsn.gov and click on Employment Opportunities.

Experienced Paralegal for Las Cruces Firm

Las Cruces law firm is seeking a paralegal with 2+ years experience in civil litigation. Candidates should have excellent writing, organization and technology skills, and be able to work well with others and independently in a fast-paced, professional environment. Bilingual is a plus. Background check required. Full time schedule. Competitive salary and benefits, including 401K plan. Please submit resume, cover letter and four work references to: Stefanie@lawfirmnm.com

Experienced Full-Time Paralegal

McGinn, Carpenter, Montoya & Love, P.A. is seeking an experienced full-time paralegal to assist in case preparation and management. Work alongside attorneys during all phases of the litigation process, from the initiation of a case to the discovery period through trial, post-trial and appeal. Duties include case management, calendar management, records review, collection, and summarizing, court filings, depositions scheduling, document organization and management, trial support, etc. Candidates must have excellent communication and organizational skills, and close attention to detail. Knowledge of the Microsoft Office Suites programs preferred. Experience using TrialWorks a plus. Please send resume and cover letter to Leslie@mcginnlaw.com

Legal Marketing Coordinator

Modrall Sperling seeks marketing coordinator with 3 – 5 years of experience in legal marketing, rankings, and website maintenance. Excellent writing skills required, since new content is generated each week for client alerts, press releases, ads, and general website updates. Time management and organizational skills are musts, as is the ability to work toward results with busy attorneys. Data analysis a plus. Competitive salary, benefits and a positive working environment provided. Please submit resume, writing samples and references to resumes@modrall.com.

Litigation Legal Secretary/Paralegal

Experienced full time secretary/paralegal needed in well-established firm in Las Cruces. Prefer 3-5 years' experience in civil litigation practice, primarily insurance defense. Must be well organized, team player, good communicator, excellent typing and computer skills. Competitive compensation, benefits, and congenial workplace. Submit letter of interest and resume to lawyers505@outlook.com .

Paralegal Wanted

Park & Associates, LLC is seeking a full or part time paralegal, with a minimum of 3 to 5 years of experience. Experience is preferred in general civil practice, including medical malpractice defense, personal injury and civil rights. Candidates should have excellent writing and research skills, and the ability to work independently. A paralegal certificate or degree is preferred. Competitive salary and benefits. All inquiries will be kept confidential. Please submit resume and salary requirements to: jertsgaard@parklawnm.com

Paralegal & LGL ASST A Perm#18546

PURPOSE: The position provides assistance to Office of General Counsel attorneys for the Department of Transportation, Santa Fe New Mexico in practice areas of administrative and government law, employment, labor, garnishments, contracts and torts. The position is responsible for case management and calendaring and will conduct legal research, investigate facts and prepare legal documents as needed. The position will assist in areas of litigation, including but not limited to discovery and hearing preparation. The position has primary responsibility for preparation of wage withholding and garnishment files, pleadings and communications with creditors, debtors and other state and federal agencies. You can apply at the State of New Mexico Personnel Office, <https://www.governmentjobs.com/careers/newmexico>

Services

Nurse Paralegal

Specialist in medical chronologies, related case analysis/research. Accurate, knowledgeable work product. For resume, work samples, references: maryj.daniels68@gmail.com

Miscellaneous

Want To Purchase

Want to purchase minerals and other oil/gas interests. Send details to: P.O. Box 13557, Denver, CO 80201

BAR  BULLETIN Official Publication of the STATE BAR of NEW MEXICO

SUBMISSION DEADLINES

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For more advertising information, contact:
Marcia C. Ulibarri at 505-797-6058
or email mulibarri@nmbar.org

Caren I. Friedman
APPELLATE SPECIALIST

505/466-6418
cf@appellatecounsel.info

ANGRY CLIENT?



Keefe & Associates LLC

WITNESS PREPARATION

mjkeefe@theabqlawfirm.com
505-262-0000

references available

TITLE OPINIONS

New Mexico/Texas

Bob Saied (575) 693-3599

IRS PROBLEM RESOLUTION

Daniel J. Herbison, Esq.
NM Attorney/Former CPA

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A Civilized Approach to Civil Mediation

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The Mendenhall Firm, P.C.

(505) 243-3357

KarenM@Mendenhallfirm.com

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Registered Representative
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FINRA/SIPC), a Licensed Insurance Agency
6565 Americas Parkway NE,
Ste 500 • Albuquerque, NM 87110
505 888-2082



Classified

Positions

Associate Attorney

Hatcher Law Group, P.A. seeks a new associate attorney with two-plus years of legal experience for our downtown Santa Fe office. We are looking for someone not only ready for the challenge of a heavy caseload, but also motivated to excel at the practice of law in a litigation-focused practice. Hatcher Law Group defends individuals, state and local governments and institutional clients in the areas of insurance defense, coverage, workers compensation, employment and civil rights. We offer a great work environment, competitive salary and opportunities for future growth. Send your cover letter, resume and a writing sample via email to juliez@hatcherlawgroupnm.com.

Entry and Mid-Level Prosecutors

Tired of keeping track of your life in 6-minute increments? Are watching reruns of Law & Order the closest you've come to seeing the inside of a courtroom? If you're ready for a change and want a job where you will truly make a difference in your community, where you seek truth and justice, try cases, and hold criminal offenders responsible for their actions, then come join our team. The Twelfth Judicial District Attorney's Office (Otero and Lincoln Counties) has vacancies for entry and mid-level prosecutors. We try more jury trials per capita than nearly every other judicial district in the state. If you're interested in learning more about the position or want to apply, email your resume and a cover letter to John.Sugg@da.state.nm.us or mail to 12th Judicial District Attorney's Office, 1000 New York Ave, Room 101, Alamogordo, NM 88310.

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Guardianship Contract Attorneys Statewide

Pegasus Legal Services for Children is looking for contract attorneys to represent low-income clients in Kinship-Guardianship cases in counties outside of central NM and Santa Fe. Training Provided. Compensation starts at \$75 per hour. Possible travel expenses. Interested attorneys email your resume, references, and example of legal writing to Mariewillow@pegasuslaw.org. Please specify Counties you are willing to cover in the email.

HIDTA- Deputy District Attorney

Immediate opening for HIDTA- Deputy District Attorney in Deming. Salary DOE: between \$50,000 - \$64,000 w/benefits. Please send resume to Francesca Estevez, Sixth Judicial District Attorney: FMartinez-Estevéz@da.state.nm.us Or call 575-388-1941

BAR BULLETIN

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Deputy City Attorney or Assistant City Attorney (DOQ)

The City of Farmington is seeking a Deputy City Attorney or Assistant City Attorney (DOQ) to prosecute the laws and ordinances of the City in Municipal, District and Appellate Courts; and/or to perform a variety of complex, high level administrative, technical and professional work in prosecuting crimes, conducting civil lawsuits, drawing up legal documents, advising city officials as to legal rights and obligations. Practices phases of applicable local, state and Federal law. Salary range dependent on qualifications. Graduation from an accredited law school with a Juris Doctor degree in Law and licensed to practice in New Mexico. Must be a professional, work well with a team and have excellent public speaking skills. For more information, call 505-599-1134. Apply at www.cofjobs.com. Closing date: 8/04/2017. EOE.

Chief Operating Officer Position

The Isleta Business Corporation is currently seeking a Chief Operating Officer (COO). The COO will provide the necessary leadership, management, and vision to ensure that the Isleta Business Corporation has the proper operational controls, administrative and reporting procedures, people, and systems in place to effectively grow the organization and to ensure financial strength and operating efficiency. An MBA or JD with at least 7+ years in progressively responsible executive level leadership roles in business management, finance, legal, personnel management, sales and marketing is preferred. TO APPLY: Visit isletapueblo.com/careers.html (include resume and cover letter with Application submission).

13Th Judicial District Attorney

Assistant Trial Attorney, Associate Trial Attorney Sandoval and Valencia Counties

Associate Trial Attorney - The 13th Judicial District Attorney's Office is accepting applications for entry level positions for Sandoval (Bernalillo), Cibola (Grants) and Valencia (Belen) County Offices. These positions require misdemeanor and/or juvenile cases for the associate's and felony cases for assistant's. Upon request, be prepared to provide a summary of cases tried. Salary for each position is commensurate with experience. Send resumes to Reyna Aragon, District Office Manager, PO Box 1750, Bernalillo, NM 87004, or via E-Mail to: RAragon@da.state.nm.us. Deadline for submission of resumes: Open until positions are filled.

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Legal Assistant Full Time

Downtown Workers' Compensation defense solo practice looking to grow its practice and needs reliable, friendly and professional support staff to continue the success. Work environment is relaxed, casual, but focused on the business and client needs. Diverse tasks fill the day while engaging new cases, procedures and clients. Exciting litigation preparation and mediation strategies are an everyday learning experience. Legal assistant. Salary DOE. Full time. No overtime. Benefits include health insurance, parking, PTO. Please email abq0506law@gmail.com

Legal Research Associate

Davis Selected Advisers in Tucson, Arizona is currently seeking a legal research associate, preferably with experience in corporate and securities matters. This position will work with all levels of staff and management. The primary job responsibilities for this legal research associate position include: Support special transactional and/or regulatory related projects; Application of SEC and FINRA rules in drafting legal documents; Active participant in contract administration; Other duties as assigned, including miscellaneous support for regulatory and compliance matters. The successful candidate will have the following skills: Excellent organizational skills; Working knowledge of Investment Adviser's Act, Securities Exchange Act of 1933, or Investment Company Act is a plus; Superior skills in writing (concise and clear) and preparing regulatory documents (thorough, complete and accurate); Able to efficiently and effectively solve problems, including by designing, implementing and maintaining organizational solutions for large bodies of data, text and documentation; Legal research capability; Dependable and a high degree of professional motivation; Ability to comprehend statutes and regulations and summarize the same; Maintain physical and electronic file systems; Highly detail-oriented; Demonstrated ability to maintain highly confidential information; Positive and professional demeanor; Ability to multi-task with a high level of accuracy and meet demanding deadlines; Strong interpersonal, collaborative and teamwork skills. Davis Selected Advisers offers a generous compensation package that includes health, dental, vision and life insurance, as well as a 401(k) plan. If you would like to apply for this position please forward your resume and cover letter by: • Email to jobs@dsaco.com • Mail to Davis Selected Advisers, Attn: HR, 2949 E. Elvira Rd., Suite 101, Tucson, AZ 85756. To learn more about our company please visit our website at www.davisfunds.com. We are an equal opportunity employer.

Legal Assistant

Legal defense firm in search of a self-motivated individual interested in employment as a legal assistant. The right individual must be skilled in using Microsoft applications and Acrobat. Experience in tort litigation is preferable but we are willing to train the right person. Benefits pkg and paid time off available. Please send resume and cover letter to the Hiring Manager at associate4NM@gmail.com.

Litigation Legal Secretary/Paralegal

Experienced full time secretary/paralegal needed in well-established firm in Las Cruces. Prefer 3-5 years' experience in civil litigation practice, primarily insurance defense. Must be well organized, team player, good communicator, excellent typing and computer skills. Competitive compensation, benefits, and congenial workplace. Submit letter of interest and resume to lawyers505@outlook.com .

Office Space

620 Roma N.W

620 ROMA N.W., located within two blocks of the three downtown courts. Rent includes utilities (except phones), fax, internet, janitorial service, copy machine, etc. All of this is included in the rent of \$550 per month. Up to three offices are available to choose from and you'll also have access to five conference rooms, a large waiting area, access to full library, receptionist to greet clients and take calls. Call 243-3751 for appointment to inspect.

Miscellaneous

Want To Purchase

Want to purchase minerals and other oil/gas interests. Send details to: P.O. Box 13557, Denver, CO 80201

For Sale

Office closing. Quality furniture for sale. Executive mahogany desks, lateral file cabinets, conf. table/chairs, Konica copier, much more. Photos avail. Call/text 505-235-7693.

Services

Experienced Contract Paralegal

Experienced contract paralegal available for help with your civil litigation cases. Excellent references. civilparanm@gmail.com

NEW MEXICO LAWYERS AND JUDGES ASSISTANCE PROGRAM (JLAP)

Support Group

Second Monday of the month at 5:30 p.m.

UNM School of Law, 1117 Stanford NE,
King Reading Room in Library

(To attend by teleconference,
dial 1-866-640-4044 and enter 7976003#)

For more information, contact
Bill Stratvert, 505-242-6845,
or Hilary Noskin, 505-449-7984.

Attend by
teleconference

