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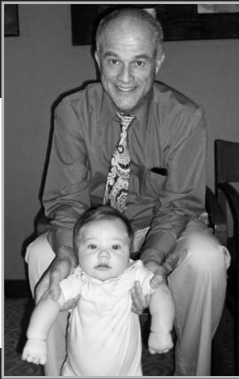
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NM Attorney/Former CPA

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JANE YOHALEM

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(505) 988-2826 • jbyohalem@gmail.com

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Visit the State Bar of
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Classified

Positions

Senior Trial Attorney

Senior Trial Attorney wanted for immediate employment with the Seventh Judicial District Attorney's Office, which includes Catron, Sierra, Socorro and Torrance counties. Employment will be based primarily in Socorro County (Socorro). Must be admitted to the New Mexico State Bar and be willing to relocate within 6 months of hire. Salary range: \$59,802 - \$74,753. Salary will be based on the NM District Attorneys' Personnel & Compensation Plan and commensurate with experience and budget availability. Send resume to: Seventh District Attorney's Office, Attention: J.B. Mauldin, P.O. Box 1099, 302 Park Street, Socorro, New Mexico 87801.

Associate Attorney

The Sanders Law Firm in Roswell, NM is seeking a New Mexico licensed associate attorney interested in practicing in the areas of general civil litigation and family law with an emphasis in family law in our Roswell, NM office. Please send your cover letter, resume, law school transcript, writing sample and references to amh@sbw.com. All inquiries will be kept confidential.

Personal Injury Associate

Established ABQ plaintiff personal injury firm has immediate opening for associate with 2+ yrs. litigation experience. Must have excellent communication, organizational, and customer services skills. Good pay, benefits and profit sharing. Send confidential response to POB 92860, ABQ, NM 87199. Attention Box A

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The Associate Attorney will review pleadings, assist with task and workflow management, work with pleadings and accompanying paperwork and provide professional legal assistance, advice and counsel with respect to collections and creditor's rights. Moreover, the position may require research and analysis of legal questions. The position will also entail court appearances, often on a daily basis. The position has a high level of responsibility within established guidelines, but is encouraged to exercise initiative. The position is part of a growing team of attorneys across several states, and is located in Albuquerque, New Mexico. Please email your resume directly to Tonia Martinez at tonia.martinez@mjfirm.com

Attorney IV Position

NM Department of Public Safety seeks full time licensed attorney with minimum of five years' experience to work in the Office of General Counsel at DPS headquarters in Santa Fe. This attorney will represent the Department in administrative and district court hearings, mediations, and arbitrations; provide legal opinions and recommendations to DPS personnel based on legal research and analysis; and may participate in the NM legislative session. The attorney will review, draft, and edit agency policies, rules, and conduct rulemakings. Employment and litigation experience is preferred. Must be a mature, hardworking team player. The State of New Mexico hires without regard to race, color, religion, national origin, sex, sexual orientation, gender identity or expression, age, disability or state or local law. Reasonable accommodations provided to known disabilities of individuals in compliance with the Americans with Disabilities Act. Salary range \$50,898-\$88,525 DOE. Further information and application requirements online at www.spo.state.nm.us, position #48406.

Staff Attorney-Public Benefits

New Mexico Center on Law and Poverty (www.nmpovertylaw.org) seeks full-time staff attorney for our Public Benefits Team to enhance our work with low income New Mexicans to address hunger and secure fundamental fairness in the administration of the public safety net. Required: Law degree and license; minimum three years of civil litigation experience; excellent research, writing, and legal advocacy skills; 'no-stone-unturned' thoroughness and persistence; leadership; ability to be articulate and forceful in the face of powerful opposition; commitment to economic and racial justice in alignment with the mission of the NM Center on Law & Poverty. Preferred: experience with advocacy seeking systemic fairness in the administration of government benefit programs or in related institutional contexts; experience working with diverse community groups and other allies; familiarity with poverty law; Spanish fluency. Varied, challenging, rewarding work. Good non-profit salary. Excellent benefits. Balanced work schedule. Apply in confidence by emailing a resume and a cover letter describing your interests in social justice to veronica@nmpovertylaw.org. Please put your name in the subject line. EEOE. People with disabilities, people of color, former recipients of public assistance, or people who have grown up in poverty are especially encouraged to apply.

Assistant Attorney General III

The Office of the New Mexico Attorney General is recruiting for an Assistant Attorney General III position and a Traffic Safety Resource Prosecutor in the Special Prosecutions Division in Criminal Affairs. The job postings and further details are available at www.nmag.gov/human-resources.aspx.

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Procurement Director/Counsel

The Procurement Director/Counsel is an attorney licensed to practice law in the state of New Mexico who has significant experience in business practices, procurement strategies, commercial litigation and contract law, drafting and negotiation. This position provides a multitude of services to the company, including: legal research in a variety of legal matters, providing legal advice, project management, contract negotiations, settlements and litigation, as well as overseeing the procurement process. Please visit www.lagunadevcorp.com Careers section for full job description, requirements and to apply. Contact HR at (505)352-7900 with any questions.

Attorney Associate

The Third Judicial District Court in Las Cruces is accepting applications for a permanent full-time, Attorney Associate. Requirements include admission to the NM State Bar plus a minimum of three years experience in the practice of applicable law, or as a law clerk. Under general direction, as assigned by a judge or supervising attorney, review cases, analyze legal issues, perform legal research and writing, and make recommendations concerning the work of the Court. For a detailed job description, requirements and application/resume procedure please refer to <https://www.nmcourts.gov/careers.aspx> or contact Briggett Becerra, HR Administrator Senior at 575-528-8310. Deadline for submission is: October 20, 2017.

Hearing Officer or Judge Pro Tempore Services

The Thirteenth Judicial District Court is requesting proposals (RFP) #2018-0002-1 for Hearing Officer or Judge Pro Tempore Services in Cibola County. This is the first amendment to RFP 2018-0002. The full RFP can be found at: <https://thirteenth-districtcourt.nmcourts.gov> This RFP was initially issued on August 25, 2017, and the amendment issued on September 20, 2017. The deadline for submissions is October 25, 2017 at noon (12:00 pm) MST. Offerors who submitted proposals under RFP 2018-0002 need not resubmit to be considered under this amendment. All questions should be directed to Karl Reifsteck at berdkwr@nmcourts.gov or by calling 505-865-2404.

Associate Attorney

Holt Mynatt Martínez, P.C., an AV-rated law firm in Las Cruces, New Mexico is seeking two associate attorneys with 1-5 years of experience to join our team. Duties would include providing legal analysis and advice, preparing court pleadings and filings, performing legal research, conducting pre-trial discovery, preparing for and attending administrative and judicial hearings, civil jury trials and appeals. The firm's practice areas include insurance defense, civil rights defense, commercial litigation, real property, contracts, and governmental law. Successful candidates will have strong organizational and writing skills, exceptional communication skills, and the ability to interact and develop collaborative relationships. Prefer attorney licensed in New Mexico and Texas but will consider applicants only licensed in Texas. Salary commensurate with experience, and benefits. Please send your cover letter, resume, law school transcript, writing sample, and references to bb@hmm-law.com.

Attorney Associate

The Bernalillo County Metropolitan Court is accepting applications for a full-time Associate Attorney position in the Office of General Counsel. Education/Experience: Must be a graduate of a law school meeting the standards of accreditation of the American Bar Association; possess and maintain a license to practice law in the state of New Mexico; and have at least three years' experience in the practice of law. Salary: \$28.128 to \$35.160 hourly DOE plus State of NM benefits package. A complete copy of the job description is available at <https://metro.nmcourts.gov> or may be obtained in the Human Resource office of the Metropolitan Court. Apply at or send application/resume with a legal writing sample to the Bernalillo County Metropolitan Court, H. R. Division, P.O. Box 133, Albuquerque, NM 87103. Applications/Resume must be submitted by October 27, 2017.

Associate Attorney

Maynes, Bradford, Shippy and Sheftel, LLP seeks an associate attorney with 2-5 years of experience to join our Durango, CO office's Indian law practice. We offer an interesting and diverse practice, a competitive salary, and a collegial working environment. Candidates with a Navajo bar license strongly preferred. Please send resume and writing sample to: ssingley@mbsslpl.com

Paralegal

The Rodey Law Firm is accepting resumes for a business department paralegal position in its Albuquerque Office. Must have a minimum of five years hands-on transactional paralegal work experience. Applicants must possess the ability to manage a transaction, including forming entities, maintaining a transaction calendar, preparation of publications, notices and other requested transaction documents and conducting closings. Requires attention to detail and ability to manage multiple deadlines. Needs to be a self-starter, willing to take initiative and work as a member of a team. Firm offers congenial work environment, competitive compensation and excellent benefit package. Please send resume to hr@rodey.com or mail to Human Resources Manager, PO Box 1888, Albuquerque, NM 87103.

Communications Assistant

The State Bar of New Mexico seeks a FT Communications Assistant to assist with writing and design tasks. Successful applicants will have excellent writing skills as demonstrated in application materials and experience with Adobe InDesign or a proven history of learning new software and programs. Proficiency with Microsoft Word, Excel, and Outlook is required. Ideal candidates will have strong copyediting skills, experience with uniform writing styles (AP), and familiarity with Adobe InDesign. Email cover letter, resume, and 2 writing samples to hr@nmbar.org. Full description at www.nmbar.org/Nmstatebar/About_Us/Career_Center.aspx. EOE.

Office Manager

Take responsibility for the smooth running of our small, dynamic law office where your professionalism, initiative and office skills will be welcomed. You will have plenty of room to be creative and management is always open to new ideas. This is an autonomous role and you need to be comfortable being independent and making decisions. This position will suit you if you have good interpersonal and presentation skills, and office management experience. You need to be self-directed and have organizational and problem-solving skills. Salary DOE between \$38,000 - \$45,000 w benefits and quarterly bonus opportunities To apply, Email cover letter, resumé and references in PDF to glenn@onitlaw.com

New Mexico State University

College of Business

Department of Finance

College Full Professor in Entrepreneurship with Endowed Chair (Non-tenure Track)

Applications are invited to fill a (non-tenure track) College Full Professor position with the Bill and Sharon Sheriff Endowed Chair in Entrepreneurship. The applicant for the Endowed Chair must have a Masters or Doctorate degree in business or a related field from an accredited school (AACSB accreditation preferred) or a Juris Doctorate. Chair holder will have a demonstrated track record of expertise in any area of entrepreneurship that will allow for him or her to teach courses related to entrepreneurship and provide strong leadership and expertise toward the goal of cultivating a spirit of entrepreneurship among New Mexicans. Online application must be submitted by December 20, 2017. For complete job description, qualifications and application process visit: <http://jobs.nmsu.edu/postings/29291>.

Legal Secretary and a Receptionist/ Document Clerk

The law firm of Gallagher & Kennedy is seeking both an experienced Legal Secretary and a Receptionist/Document Clerk to join their Santa Fe office. Candidates should possess excellent written and verbal communication skills, be organized and flourish in a team environment. Law firm experience a plus. Please email resumes, indicating position applying for to patti.marshall@gknet.com.

Paralegal/Legal Assistant

Small solo firm seeks motivated individual for a position in Ruidoso or Alamogordo. Certificate in paralegal studies preferred. To apply, please submit a resume to: team@truttlegallgroup.com

Accounts Payable

Law firm seeks experienced accounts payable person with experience with TABS. Send resume to: jmeserve@rothsteinlaw.com

Positions Wanted

Legal Assistant for Hire

Would like to work for a PI Atty., or Ins. Def. in ABQ or RR only. CV Litigation exp., WC exp., Odyssey-CM/ECF, Prepare/Answer Discovery, Med. Rec. Reqts/ Follow up/ Organization, MS Office exp., Calendaring exp. Hard-Working, Loyal, Dedicated. Strong work ethic. Empathetic. Enjoys continuous learning. Please email me for resume & references, at 'legalassistantforhire2017@gmail.com.'

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Rental space includes large window office and interior office for assistant, phones, fax, internet, copy machine, janitorial service, etc. Access to 2 conference rooms, large waiting area, kitchenette and garage parking. Class A space. Contact Nina at 505-889-8240 for details.

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Excellent office space for lease. Southwest style. Huge professional office (20'x 16'), part of private law office suite. Complete with: conference room, waiting area, break room, and restrooms. Ample parking for clients. Quick freeway access. Close to courthouses. Quiet setting with Courtyard entrance and mature landscaping. Viga ceilings and adobe walls. Two huge windows. \$1,100/month (includes rent, utilities, and grounds maintenance). Contact Carol or Nina at (505) 246-1669.

Miscellaneous

Want To Purchase

Want to purchase minerals and other oil/gas interests. Send details to: P.O. Box 13557, Denver, CO 80201

Navajo Law CLE on Dec. 1

Sutin, Thayer & Browne law firm will host its annual Navajo Law CLE on December 1 at Sheraton Albuquerque Uptown. The non-profit CLE offers 8 credits (including 2 ethics credits) applicable to the Navajo Nation Bar and the State Bar of New Mexico. Details at sutinfirm.com/news.

JANE YOHALEM Appeals Specialist

(505) 988-2826 • jbyohalem@gmail.com

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Mediation**

Karen S. Mendenhall

The Mendenhall Firm, P.C.
(505) 243-3357
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Positions

State Bar Seeks Executive Director

The State Bar of New Mexico seeks an Executive Director to serve as CEO of a 9,000+ membership organization and the New Mexico State Bar Foundation, a separate non-profit organization. Responsibilities include management of a \$4.3 million budget, assisting a 22-member governing board, and management of a 34-member staff and operations. Seeking candidates with strong leadership and management experience; excellent interpersonal communication and collaborative skills; strong organizational abilities; and financial and budgetary knowledge. Educational requirements: Bachelor's Degree required; additional management training preferred. Applications will be kept confidential. To apply, submit a cover letter and résumé to State Bar of New Mexico, c/o Charles J. Vigil, Rodey Law Firm, cvigil@rodey.com by October 27, 2017. EOE. View the full job description at <https://www.nmbar.org/EDJobDescription0817>.

Senior Trial Attorney

Senior Trial Attorney wanted for immediate employment with the Seventh Judicial District Attorney's Office, which includes Catron, Sierra, Socorro and Torrance counties. Employment will be based primarily in Socorro County (Socorro). Must be admitted to the New Mexico State Bar and be willing to relocate within 6 months of hire. Salary range: \$59,802 - \$74,753. Salary will be based on the NM District Attorneys' Personnel & Compensation Plan and commensurate with experience and budget availability. Send resume to: Seventh District Attorney's Office, Attention: J.B. Mauldin, P.O. Box 1099, 302 Park Street, Socorro, New Mexico 87801.

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Associate Attorney

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Associate Attorney

McGinn, Carpenter, Montoya & Love, P.A. seeks an associate attorney with excellent brief-writing and discovery management skills. Please send a resume and writing sample to MCMLAdmin@mcginnlaw.com. All inquiries will be kept confidential.

Assistant City Attorney Position

City of Albuquerque Assistant City Attorney position is available within the Municipal Affairs Division of the Legal Department for an attorney with 5+ years of experience in representing local governmental entities or state agencies. The position will be responsible for providing legal advice and counsel to assigned City departments and boards, including representation before state and federal courts and at administrative hearings. Strong writing skills and ability to multi-task required. Salary will be based upon experience. Please submit resume to attention of "Municipal Affairs Division Attorney Application" c/o Ramona Zamir-Gonzalez, Executive Assistant; P.O. Box 2248, Albuquerque, NM 87103 or rzamir-gonzalez@cabq.gov. Application deadline is October 10, 2017.

Associate Attorney

Chapman & Priest seeks an associate attorney with 1-5 years or more experience for its rapidly growing litigation practice. Must have excellent research, writing, oral advocacy and multi-tasking skills. We offer excellent benefits and growth opportunity. All inquiries kept confidential. Please send resume, writing sample and salary requirements to Tonnie@cclawnm.com.

Attorney Position

Attorney position available with uptown law firm that strongly emphasizes a strong work/life balance for its employees. General civil practice with primary focus on domestic relations. 2+ years' experience preferred. Excellent benefits including health, dental, life, disability, and 401(k). Partnership track opportunities available. Salary DOE. Send resume and salary requirements to bryanf@wolfandfoxpc.com.

Staff Attorney-Public Benefits

New Mexico Center on Law and Poverty (www.nmpovertylaw.org) seeks full-time staff attorney for our Public Benefits Team to enhance our work with low income New Mexicans to address hunger and secure fundamental fairness in the administration of the public safety net. Required: Law degree and license; minimum three years of civil litigation experience; excellent research, writing, and legal advocacy skills; 'no-stone-unturned' thoroughness and persistence; leadership; ability to be articulate and forceful in the face of powerful opposition; commitment to economic and racial justice in alignment with the mission of the NM Center on Law & Poverty. Preferred: experience with advocacy seeking systemic fairness in the administration of government benefit programs or in related institutional contexts; experience working with diverse community groups and other allies; familiarity with poverty law; Spanish fluency. Varied, challenging, rewarding work. Good non-profit salary. Excellent benefits. Balanced work schedule. Apply in confidence by emailing a resume and a cover letter describing your interests in social justice to veronica@nmpovertylaw.org. Please put your name in the subject line. EEOE. People with disabilities, people of color, former recipients of public assistance, or people who have grown up in poverty are especially encouraged to apply.

Attorney

Attorney wanted for immediate employment with the Seventh Judicial District Attorney's Office, which includes Catron, Sierra, Socorro and Torrance counties. Employment will be based primarily in Torrance County (Estancia). Must be admitted to the New Mexico State Bar and be willing to relocate within 6 months of hire. Salary range: \$50,000 - \$69,122. Salary will be based on the NM District Attorneys' Personnel & Compensation Plan and commensurate with experience and budget availability. Send resume to: Seventh District Attorney's Office, Attention: J.B. Mauldin, P.O. Box 1099, 302 Park Street, Socorro, New Mexico 87801.

Part and Full Time Attorneys

Part and Full Time Attorneys, licensed and in good standing in NM. Minimum of 3-5 years of experience, preferably in Family Law and Civil Litigation, and must possess strong court room, client relations, and computer skills. Excellent compensation and a comfortable, team-oriented working environment with flexible hours. Priority is to fill position at the Santa Fe location, but openings available in Albuquerque. Support staff manages client acquisitions and administration, leaving our attorneys to do what they do best. Please send resume and cover letter to ac@lightninglegal.biz. All inquiries are maintained as confidential.

Associate University Counsel

This position is within UNM's Office of University Counsel. The Office of University Counsel is seeking an experienced attorney to provide legal counsel to the institution covering broad range of higher education and other legal issues. Areas of practice will include research, intellectual property and technology transfer, trademarks, IT agreements, and providing training to University departments and personnel as needed. This position will report to the University Counsel and will entail working with all areas of the University, including mid-level and senior university officials as well as faculty/academic leaders. Prior experience representing public institutions with educational and/or research missions is highly preferred. Candidates must be able to work in a fast-paced environment where advice and counsel leads to client-oriented solutions. This position requires interaction with a variety of University constituents and the successful candidate will demonstrate an ability to build relationships and inspire confidence. The University of New Mexico is committed to hiring and retaining a diverse workforce. We are an Equal Opportunity Employer, making decisions without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, veteran status, disability, or any other protected class. TO APPLY: For complete information including closing dates, minimum requirements, and instructions on how to apply for this or any UNM position please visit our website at <http://UNMJobs.unm.edu>, or call (505) 277-6947, or visit our HR Service Center at 1700 Lomas NE, Suite 1400, Albuquerque, NM 87131. EEO/AA

Senior Operations Manager

This position is within UNM's Office of University Counsel. The Office of University Counsel is seeking an organized, detail-oriented individual with experience in the legal field to manage department operations. This position, under direct supervision of the University Counsel, must oversee administrative aspects of the office including strategic planning for the office, budgeting and financial planning; developing and implementing office protocols; supervising administrative staff; management of personnel matters; and basic IT support, including case management software. The University of New Mexico is committed to hiring and retaining a diverse workforce. We are an Equal Opportunity Employer, making decisions without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, veteran status, disability, or any other protected class. TO APPLY: For complete information including closing dates, minimum requirements, and instructions on how to apply for this or any UNM position please visit our website at <http://UNMJobs.unm.edu>, or call (505) 277-6947, or visit our HR Service Center at 1700 Lomas NE, Suite 1400, Albuquerque, NM 87131. EEO/AA

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Co-Counsel-Litigation

Senior counsel new in NM needs NM licensed litigator to co-counsel on a First District anti-trust and tort action against major business. Need business litigation experience and ability to work as team player sharing work load. Compensation would be negotiated based on success. E mail letter of interest and resume to editorial@sunmonthly.com.

Assistant Attorney General III

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New Mexico State University College of Business Department of Finance College Full Professor in Entrepreneurship with Endowed Chair (Non-tenure Track)

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Accounts Payable

Law firm seeks experienced accounts payable person with experience with TABS. Send resume to: jmeserve@rothsteinlaw.com

Legal Executive Assistant

Leger Law & Strategy, LLC is seeking a full-time legal executive assistant to comprehensively assist the principal attorney of the firm and provide support to the other members of the office. This position requires a mastery of Microsoft Office programs (particularly Word, PowerPoint and Excel), a detail-oriented approach to proofreading, an ability to work with minimal supervision, excellent organizational skills, and a willingness/enthusiasm to learn new skills. Prior legal experience is welcomed, but not required. Pay ranges from \$18.00-\$25.00 per hour, depending on experience. To apply for this position, submit a cover letter, resume and three references to sue@legerlawandstrategy.com. No phone calls please.

BAR BULLETIN

Official Publication of the STATE BAR OF NEW MEXICO

SUBMISSION DEADLINES

All advertising must be submitted via e-mail by 4 p.m. Wednesday, two weeks prior to publication (*Bulletin* publishes every Wednesday). Advertising will be accepted for publication in the *Bar Bulletin* in accordance with standards and ad rates set by the publisher and subject to the availability of space. No guarantees can be given as to advertising publication dates or placement although every effort will be made to comply with publication request. The publisher reserves the right to review and edit ads, to request that an ad be revised prior to publication or to reject any ad. **Cancellations must be received by 10 a.m. on Thursday, 13 days prior to publication.**

For more advertising information, contact:
Marcia C. Ulibarri at 505-797-6058
or email mulibarri@nmbar.org

Services

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Miscellaneous

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Navajo Law CLE on Dec. 1

Sutin, Thayer & Browne law firm will host its annual Navajo Law CLE on December 1 at Sheraton Albuquerque Uptown. The non-profit CLE offers 8 credits (including 2 ethics credits) applicable to the Navajo Nation Bar and the State Bar of New Mexico. Details at sutinfirm.com/news.

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