1. **Approval of April 21, 2017 Meeting Minutes**

Commissioner Dixon made a motion to approve the April 21, 2017 meeting minutes as submitted; the motion was seconded and it passed.

2. **Finance Committee Report**

The Finance Committee met the day prior to the Board meeting, and Secretary-Treasurer Dixon reported on the Committee’s discussion and recommendations regarding the following:

   A. Approved the April 21, 2017 meeting minutes as submitted;
   B. Provided an update on the Bank of America settlement; following the distributions made to date, there is currently $1.8 million remaining in the fund;
   C. Reviewed the audit RFP and recommended approval; Commissioner Dixon made a motion to approve the RFP and proceed with sending it out and the motion passed; the deadline is September 1 and the proposals will be presented and an auditor selected at the September meeting;
   D. Received a request for a donation from the New Mexico Youth and Government National Judicial Competition New Mexico Delegation 2017 and recommended donating $500; Commissioner Dixon made a motion to approve the recommendation and the motion passed;
   E. Received a request for a donation to the Art Jaramillo Summer Clerkship Program and recommended declining the request due to the timing of the request with school starting in a couple of weeks; Commissioner Dixon made a motion to decline the request and the motion passed;
   F. Discussed the intercompany transactions and the plan for the Bar Foundation to reimburse the State Bar for both direct and shared expenses and recommended reimbursing the State Bar for the direct expenses that have accrued this year to date through June in the amount of $106,778.44 and then begin making monthly payments for
the direct expenses, and at the beginning of next year after the year-end financials have been received, determine the amount that can be paid for the shared expenses; Commissioner Dixon made a motion to approve the recommendation and the motion passed with two opposed; Commissioner Burton requested that the minutes reflect he voted against the motion;

G. Reported that Bank of the West revised the closing documents to remove the Bar Foundation from the note;

H. Provided an update on the brokerage CD account; the documentation received from Bank of the West stated that the funds could be invested in any type of securities, so we provided a resolution requiring that our funds be invested in only brokerage CDs.

3. Financials

Commissioner Dixon made a motion to accept the June 2017 financials and the motion passed.

4. Executive Committee Report

President Holloman reported on the following Executive Committee meetings:

A. The committee met on May 16 to discuss the Reciprocity CLE Program and the Board of Bar Examiners. CLE has been the course provider for the reciprocity program and had discussions with the BBE regarding additional funding to recoup their costs. The BBE proposed to the Supreme Court that they become the course provider for the program, so the Executive Committee authorized sending a letter to the BBE outlining the services that CLE provides and the benefits of continuing to work with CLE as the course provider. Due to the conflict with the timing of the Annual Meeting and the reciprocity program, the BBE decided to proceed with the program on their own, and we will continue discussions with the BBE on working together to continue to provide the program.

B. The committee also met on May 16 to discuss the Annual Awards Committee’s recommendations for the 2017 annual award recipients and approved the recommendations.

C. On June 26, the committee received the YLD’s recommendation to reappoint Allison Block-Chavez as the young lawyer representative to the ABA House of Delegates for a two-year term and approved the recommendation.

D. The committee met on July 18 to review and approve the meeting agendas.

5. Executive Session

The Board went into executive session to discuss a personnel issue. In open session, President Holloman reported that no action was taken. The Board discussed Executive Director Joe Conte’s status and that he will not be returning to the State Bar following his short-term disability. He thanked Joe for his service as executive director and credited him for the State Bar’s good relationships with other legal organizations. He also commended senior staff for a smooth continuation of operations during Joe’s short-term disability. Commissioner Wolf made a motion to ask President Holloman to appoint an executive director search committee comprised of no more than 15 people; the motion was seconded and it passed.

6. Judges and Lawyers Assistance Program ABA Assessment

JLAP Administrator Jill Anne Yeagley reported that she will be retiring December 1. The ABA Commission on Lawyer Assistance Programs initiated a project to study lawyer assistance programs and they conducted an assessment of JLAP in June. The assessment contained seven recommendations, which include the following: hire a full-time clinician with some additional staffing, have a distinct budget, adopt an immunity provision to project staff and volunteers, continue to work with the Disciplinary Board, law school and the BBE, expand and improve outreach and education, and develop a targeted approach for the judiciary through roundtable discussions. The timeline for hiring Jill Anne’s replacement is as follows: review of applicants in early August followed by initial interviews in mid-August with final
interviews in late August or early September; an offer will be made by September 30 with a start date of November 1, so that the new person will have one month working with Jill Anne.

The State Bar will budget $80,000 and we are working with the Supreme Court to explore additional support. Commissioner Allison reported that he serves on the Disciplinary Board and that they support the program and recommend creating an advisory group between the State Bar, the Disciplinary Board, Board of Bar Examiners and JLAP as we move forward.

7. Compensation Survey

The Compensation Survey conducted by Research & Polling was finalized and the results were published on the State Bar’s Website. Commissioner Pool outlined the objectives of the survey and reported that out of 6505 members who received the survey, only 703 responded. Some members reported that it wasn’t readily recognizable as a survey of the State Bar as the e-mails came from Research & Polling. Commissioner Pool reported that the Judicial Compensation Committee met in July and they used the medians to assess judicial salaries. The committee decided to request a 10 percent increase in judicial compensation during the 2018 legislative session.

8. Legal Research Committee

The contract with Fastcase auto-renewed for an additional year through July 2018; it requires a 180-day notice of cancellation, so President Holloman requested volunteers to serve on a special committee to review the various legal research options available and make a recommendation whether to continue with Fastcase. Commissioners Lutz, Wolf, Struck, and Sherman volunteered as well as Solo and Small Firm Section member Ian Bezpalko. Commissioner Wolf disclosed that she is a member of the Compilation Commission Board.

9. 2018 Board Officer Nominations

President Holloman requested nominations for the 2018 Board officer positions of Secretary-Treasurer and President-elect. Commissioner Pool nominated Gerald Dixon for President-elect; no other nominations were received. Commissioner Wolf made a motion to close nominations; the motion was seconded and it passed. Commissioner Moore nominated Tina Cruz for Secretary-Treasurer; no other nominations were received; Commissioner Wolf made a motion to close nominations; the motion was seconded and it passed. Commissioners Dixon and Cruz will be elected by acclamation at the September meeting.

10. Discussion Regarding Annual Meeting and CLE at Sea

Statistics on attendance and profit and loss for annual meeting and CLE at Sea over the last five years were distributed to the Board. President Holloman noted that this year’s annual meeting conflicted with the reciprocity CLE and a federal bar conference and recommended that the Board consider holding the annual meeting at the same time each year as some other organizations do. The Board discussed booking annual meetings two to three years out and asking the Courts to support the annual meeting and not schedule hearings at that time. The CLE trips were discontinued years ago and reinstated in 2004. Attendance has decreased and we have lost money on the trips the last several years and we can’t afford to continue to provide them if we’re losing money every year. Commissioner Pool stated that he will form an annual meeting committee to discuss keynote speakers for the 2018 Annual Meeting, and the new committee will discuss the CLE trips as well.

11. Ethics Committee Mission Statement and Procedures

A mission statement and procedures developed by the Ethics Advisory Committee were included in the materials for the Board’s information. The committee prepares up to 45 advisory opinions per year. The committee had procedures but they weren’t in writing, so it developed a mission statement and written procedures to use as a guideline.
12. **Client Protection Fund Annual Report**

The 2016 Annual Report for the Client Protection Fund was distributed at the meeting for the Board’s information. The CPF Commission is jointly administered by the Disciplinary Board and the State Bar.

13. **President Report**

President Holloman reported on the following:

A. He attended the State Bar of Texas Annual Meeting in Austin in June; it was a great annual meeting and he saw and visited with many attendees who are members of both Texas and New Mexico.
B. He served as the chancellor of the Jackrabbit Bar Conference which New Mexico hosted this year; the conference was a great success and was one of the highest attended ever; next year’s conference will be held in Medora, North Dakota, the first weekend in June.
C. The CLE at Sea trip was not very well attended, but those who went on the trip really enjoyed it.
D. He went through the highlights of the programming and events for the Annual Meeting.

14. **State Bar Newsletter**

The State Bar Newsletter with departmental updates was included in the materials for the Board’s information.

15. **Bar Commissioner District and Division (SLD, YLD & PD) Reports**

Commissioners and division representatives reported on meetings and activities in their districts and divisions. SLD Delegate Jack Burton reported that SLD has enough money in its budget to provide three bar exam scholarships this year instead of two. Paralegal Division Liaison Barbara Lucero reported that the Division was pleased to sponsor the Annual Meeting again this year, and they have CLE programs scheduled for September 23 and December 1. YLD Chair Tomas Garcia reported that the YLD held three Wills for Heroes Events in Roswell, Rio Rancho and Farmington and that they are making administrative changes to the program for document management and training for volunteers. The Mentorship Program will begin in August, and they are considering some bylaw amendments that they will bring to the Board at the end of the year. Commissioner Sawyer reported that the San Juan County Bar was pleased that the Distinguished Bar Service Award will be presented to Scott Curtis. Commissioner Brooks asked commissioners to participate in pro bono month which has expanded to begin in August instead of just the last week of October.

16. **New Business**

There being no new business, the meeting was adjourned.